



PM INTERVIEW QUESTIONS

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PM Interview Questions

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1. Processes & Procedures

The company that you are working for is looking to change their back office systems.

How would you go about this project? What would be your key considerations? How would you ensure a successful implementation?

Please provide written answers in bullet points.

OR

You have identified that improvements need to be made to existing business processes and procedures.

How would you go about this project? How would you help the team adjust to change? How would you monitor the roll out of the revised processes to ensure success?

Please provide written answers in bullet points.

2. Compliance

Are there any legislative and regulatory changes that are likely to impact IFA businesses within the next 12 months?

If so, what are they and what are the key considerations that need to be taken into account to ensure IFA firms remain compliant?

Please discuss.

3. HR

If you were undertaking an employment of a Paraplanner, how would you approach this project? What would your interview process be like? What qualities, skills and experience would you be seeking for this role?

Please discuss.

OR

If you were to identify that either one of the Directors and or other team members do not adhere to set processes, procedures or company standards, how would you deal with this situation?

Please discuss.

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4. Finance

When putting together a financial forecast for the next 12 months for an IFA practice what variables would you include in your projection?

Please list.

What is the difference between a profit and loss account and a balance sheet?

Please explain.

OR

In your view, what would be the best remuneration structure for Partners of a medium size LLP?

Please discuss.